



## **Job Title:** Garden Manager

**Position Terms:** Seasonal | Mar. 10 - Oct. 31, 2025  
20 hrs/week

### **Job Summary**

Join the Farm to School (F2S) team at Land to Hand and help teach over 1,800 kids about food and where it comes from! The Garden Manager is responsible for all management of the Wildcat Garden in Columbia Falls. This seasonal position includes education with youth and adults, production of annual and perennial plants, volunteer recruitment and engagement, and physical, outdoor labor. The Garden Manager may often be working in the garden alone. Please see detailed duties and responsibilities as described below.

Land to Hand MT is an equal opportunity employer committed to equitable hiring practices, and believes that many of the qualifications and skills listed below can be taught to the right candidate. If you are interested in the position and enthusiastic, but do not meet all of the qualifications, we would love for you to apply!

### **Land to Hand MT**

Land to Hand MT is a non-profit, community organization founded by families, farmers, and community leaders from around the Flathead Valley. The mission of Land to Hand MT is to build a strong community food system that fosters socially just ways of accessing food.

Our work is focused on Food Access and Education. To us, access to healthy, local food is vital for all members of our community. We know that food security means access by all people at all times to enough food for a healthy life. At a minimum, this includes the ready availability of nutritionally adequate and safe foods and the assured ability to acquire personally acceptable foods in a socially acceptable way. Our Food for All programs help alleviate the stress of affording fresh, local food and give community members the opportunity to control their food choices.

For us, education is a way of ensuring that all people in our community know how to grow, cook, and enjoy food. Education can be empowering and we want to ensure that our community has access to the knowledge and resources to live resilient lives. Our education programs provide education to all kids and adults to be a part of growing the next generation of cooks, gardeners, farmers, ranchers, seed savers, and eaters.

Land to Hand MT is committed to Diversity, Equity and Inclusion (DEI) in our work environment and our hiring practices. The Land to Hand DEI process is ongoing, and year-round. All staff participate in this process. We are committed to collaboratively creating workplace culture, physical spaces, policies, and programs that allow for the full participation of staff, board of directors, volunteers, and clients of all identities and abilities. To structure this work, we meet regularly, incorporate DEI in materials and processes, train all staff, and take concrete steps towards our DEI goals.

### **Opportunity for Growth**

At Land to Hand, we strive to have growth opportunities for staff. Growth opportunities may include returning as the Garden Manager or applying to other positions within the organization.

### **To Apply**

Please review this entire job description. We also recommend reviewing our website to learn more about us: [landtohandmt.org](http://landtohandmt.org). Please email a short cover letter and resume with the subject line "Garden Manager" to [whitney@landtohandmt.org](mailto:whitney@landtohandmt.org).

**Salary**

- \$19-\$23/hr DOE
- Earned Paid Time Off (PTO)
- 1 paid Sick day
- 1 paid Holiday

**Location**

Wildcat Garden -  
1805 Talbot Rd  
Columbia Falls, MT

**Reports**

- Direct - Education Manager
- Indirect - Executive Director

**Schedule**

Schedule is subject to change due to season, weather, events, programming, volunteer needs, and staff needs

March 10th - June 13th and Sept. 1st - Oct. 31st

- Tuesdays, Thursdays, Fridays 8am-1pm
- Wednesdays noon-5pm

June 16th - August 29th

- Tuesday-Friday 8am-1pm

**Duties**

- All tasks related to growing produce in the school garden including seeding, transplanting, crop planning, succession planting, weeding, watering, composting, mulching, harvesting
- Coordinate with F2S team to ensure garden is available and safe for lessons, and to have tasks, activities, and produce available for those lessons
- Participate in garden education lessons for youth and adults
- Ensure productive garden with at least 1,000 pounds of produce harvested
- Assist with Junior High after-school garden club on Wednesdays during the school year
- Plan and execute garden work days, volunteer events, weekly volunteer days, newsletters and social media content, etc. in coordination with F2S team
- Follow Good Agricultural Practices (GAP) and ServSafe protocols in handling, harvesting, and storing
- Set up and maintain irrigation systems
- Maintain beautiful, safe, and functional garden through weeding, mowing, etc
- Maintain, prune, spray, and harvest fruit trees
- Attend regular DEI meetings
- Other tasks as assigned

**Job Requirements:**

- Ability to pass a background check
- High school diploma or equivalent
- Computer skills including Google Drive, Email, and Microsoft Office
- Farming/gardening experience
- Understanding of local climate, seasonality of crops, and the growing season in Montana
- Ability to train, supervise and organize volunteers
- Strong organizational skills
- Excellent communication and interpersonal skills
- Ability to lift 50lbs
- Ability to stand for 4-8 hours
- Ability to stand, squat, kneel, and use any relevant equipment
- Ability to work outside in all weather conditions
- Ability to work alone all day

**Preferred Qualifications:**

- 1-3 years of experience as garden or farm management
- Passion for working with farmers and youth
- Understanding and knowledge of the Flathead Valley food system
- Experience training and managing volunteers
- ServSafe Certification (training available)
- CPR and First Aid Certification (training available)
- Experience with school-aged children